



DHAMINI SACCO SOCIETY

ACK Parking Silo, Bishops Road, Opp. NSSF
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18th November 2025

TO ALL DHAMINI SACCO SOCIETY MEMBERS

**RE: NOTICE OF VACANCIES IN THE BOARD/SUPERVISORY OF
DHAMINI SACCO**

Notice is hereby given that there will be four vacant positions in the Board/Supervisory to be filled during the 2026 AGM.

Those members who are interested in serving at the Board of Directors are requested to log into our website: www.dhamini.com to download the application form together with qualification requirements or visit our office at ACK Parking Silo, Bishop Rd, opposite NSSF during working hours.

The deadline for submission (hard copies only) is **8th December 2025** at 5.00pm.

The following positions will fall vacant during 2026 AGM:

1. ACK Member- 1 position retiring by rotation
2. Corporate – 1 position retiring by rotation
3. Private- 1 position retiring by rotation
4. Supervisory- 1 position retiring by rotation

With Co-operative regards,

Dhamini Sacco Vetting Committee



Our Savings, Our Future"

DHAMINI SACCO - ELIGIBILITY 2026

39. ELIGIBILITY FOR MEMBERSHIP TO THE BOARD

39.1 No person shall be eligible as a member of Board of Directors of the society if he/she:

- a. Has not been a member of the Sacco Society for at least three years prior to the Annual General Meeting and holds less than Kshs. 300,000 in deposits.
- b. has been adversely named by the Commissioner or his/her representative in an inquiry report endorsed by an Annual or Special General Meeting for mismanagement or corrupt practices whilst still a member of the Board of a co-operative society or union in the last ten years, or named in any other national inquiries where he/ she has been shown to be engaging in dishonest activities,
- c. Has been charged of any offence involving dishonesty, a crime involving fraud, perjury or breach of contract of a licensed financial institution.
- d. Has been convicted of any offence involving dishonesty or is imprisoned for three months or more with a crime involving fraud, perjury or breach of contract of a licensed financial institution.
- e. Is delinquent on loans with the SACCO society for more than 60 days within 2 years prior to elections.
- f. shall not have attained a minimum of “O” Level Certificate of Education or equivalent;
- g. Is undischarged bankrupt.
- h. Is under 18 years of age;
- i. Is of unsound mind;
- j. Is a Board member of any other two existing cooperative societies licensed under the Act;
- k. Is an official of or holds a political office at any level
- l. Does not conform to minimum qualification standards in accordance to the applicable law.
- m. Has been removed from public office on disciplinary action.

Attachments to application form;

- a) Academic and professional qualifications (CV and copies of certificates)
- b) Certificate of good conduct
- c) Information from credit rating agencies (CRB Certificate)
- d) National ID and KRA PIN Certificate.

Form Serial No.....

BOARD/SUPERVISORY CANDIDATES APPLICATION FORM

Applicant Names.....

Position for application-----

Personal Information				
Membership No.....				
Sir Name..... Other Names.....				
ID NO..... Cell Phone No.....				
Email address..... P o Box..... code.....				
Physical address: City..... Street..... House No.....				
Membership category (ACK, Affiliate, Corporate, private)delete as appropriate				
Academic Qualifications	level	Tick as appropriate ✓	Initials e.g. B.Ed. MBA etc.	Official use only (Verification by the vetting committee)
	Higher education			
	First degree			
	A Level			
	O Level			
	Others			
Professional Qualifications	Qualification 1			
	Qualification 2			
	Qualification 3			
	Other Tertiary Education			
Membership History	Particulars	ACTUALS	Official use only	

			(Verification by the vetting committee)	
	Date joined	.../.../20...		
	Monthly contributions	Kshs.....		
	Total deposit	Kshs.....		
	Is your membership up to date	yes		
		No		
	Do you have any loan with the Sacco?	yes		
		No		
	Are your loans if any paid up to date?	yes		
		No		
	Have you at any one given time defaulted on your loan?	yes		
		No		
	Have you been a member of the board before?	Yes		
No				
If yes, why were you removed?	retired			
	others			

Employer Details:

Name..... P o Box

Telephone No..... Email.....

Physical address: City..... Street..... Building.....

Floor..... Office No.....

Fax line..... Employee number.....

Eligibility		Yes	No	Official use only Comments vetting committee	
	Have you ever been mentioned by the commissioner of cooperatives or his representatives in a report or enquiry whose report was tabled and adopted in a an AGM or SGM and whose findings touched on either of the following	Mismanagement			
		Corruption			
		Dishonesty			
		Other un-ethical issues			
	Have you ever been involved in an offence related to either of the following?	fraud			
		Perjury			
		Breach of a contract of any licensed financial institution			
		Guaranteed somebody a loan but refused to repay the loan after that other person defaulted?			

		issuing bouncing cheques and or standing orders			
		Listing in Credit Reference Bureau			
SACCO Dues	Have you ever been found culpable of not remitting either of the following Sacco dues for more than 60 days in the last two years	Deposits			
		Loans			
		Guarantees			
		Fines			
		Others			
Other eligibility parameters	To the best of your knowledge, please confirm the following	Have attained O level education			
		Is un discharged bankrupt			
		Has attained an age of over 18 yrs.			
		Has faced a disciplinary action before			
		Is a member of another existing Sacco			
		Hold any political office			

Other information that the candidate may want to share with the vetting committee

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I of Sacco membership number

Declare that the information I have provided here in is true to the best of my knowledge and that the information I have provided can be relied upon by the vetting committee and or any other body of dispute resolution jurisdiction and that I am well aware that any information that I may

have withheld or I incorrectly stated shall lead to an automatic disqualification of my candidature and or that in the event that such information is discovered after being duly elected in office of the board shall lead to my disqualification from the board and future eligibility to the elections of Dhamini Sacco Society.

Signed..... this day of In the year of our Lord

In the presence of

1..... Membership No Signed.....

2..... Membership No Signed.....

No	Particulars	FOR OFFICIAL USE ONLY	
		Documents provided	Document not provided
1	A copy of National identity card		
2	A copy of Curriculum Vitae and all education and professional certificates.		
3	A copy of the candidate's Sacco's statement for 3 year		
4	A Credit Reference Bureau certificate		
5	A Copy of Personal Identification Number (PIN)		
6	A Valid Certificate of Good Conduct		